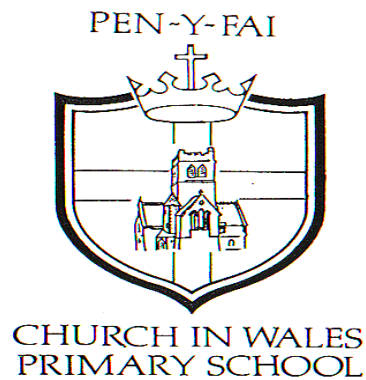


PEN-Y-FAI CHURCH IN WALES

VOLUNTARY CONTROLLED

PRIMARY SCHOOL



SCHOOL BROCHURE



A People Place

If this is not a place where tears are understood,
Where do I go to cry?

If this is not a place where my spirits can take wing,
Where do I go to fly?

If this is not a place where my questions can be asked,
Where do I go to seek?

If this is not a place where my feelings can be heard,
Where do I go to speak?

If this is not a place where you'll accept me as I am,
Where can I go to be?

If this is not a place where I can try to learn and grow,
Where can I just be me?

William J Crockett

Pen-y-Fai Church in Wales Primary School

Dear Parent/Carer,

Welcome to Pen-y-Fai Church in Wales Primary School.

In our school we aim to celebrate achievements. We look for quality in all our activities so that our children become confident, well-behaved members of our community who are able to work co-operatively as well as independently.

We believe in an active partnership between pupils, school staff, parents and the local community. We look forward to working together with you towards the all round development of your child. We hope that you find our brochure informative and helpful. We realise that whilst we have covered as much information as possible, you may still have questions or concerns. We would be pleased to meet with you to discuss these and an appointment may be made through our School Office.

We look forward to working with you throughout the time your child is with us.

Yours sincerely,

Mr. M. Street (Headteacher)

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SCHOOL INFORMATION

Pen- y- Fai Church in Wales V. C. Primary School
Heol Eglwys,
Pen-y- Fai
CF31 4LX

Telephone / Fax: 01656 815930
E-mail: head.penyfai@bridgend.gov.uk

Pen-y-Fai Church in Wales Primary School is situated on the north side of Bridgend in a rural setting. Although not visible from the main road through the village, we can be found by the yellow road markings denoting a school at the entrance to a narrow lane.

Our school is set in extensive grounds which we put to good use for a variety of activities. The new purpose built school is situated in the lane off the main road through the village.

We take children between the ages of 3 and 11 years, offering them an education in a caring environment. They will be taught by well trained and experienced professionals but we recognise that parents/carers also have a vital role to play in the education of their children.

As a Church school, we are distinctive in our approach and help pupils to develop a sense of being part of a larger family. We serve everyone in our local community, not exclusively Christian families. We aim for every child in our Church school to be happy and find it to be a community in which he or she can grow and flourish.

The high standards we aim to achieve have been recognised by the awarding of the Healthy School Award and the Green Flag Award. We are a Fairtrade School.

We offer you a very warm welcome!

OUR MISSION STATEMENT

Our mission is to encourage the whole school community to work in partnership to provide an inclusive yet challenging environment, where self-esteem and confidence are nurtured and excellence is aspired for. As a Church school we endeavour to develop Christian values and foster respect for all people and their beliefs.

OUR VISION STATEMENT

If we carry out our mission, we will move nearer to our vision, which is:

T together
E everyone
A achieves
M more

OUR SCHOOL AIMS

- To create a warm, friendly and safe school where everyone is valued, supported and encouraged to develop the life skills which will allow them to take their place in and contribute to the community.
- To teach and learn to the highest possible standards where everyone strives to achieve their best and to have high expectations of themselves and others in all areas of life in the school.
- To deliver a demanding and rewarding environment where together everyone is challenged, where success is celebrated but failure is not feared.
- To establish good personal relationships between everyone in the school, so that an open and caring environment is created to benefit all.
- To understand that everyone is an individual with their own needs and strengths, we will strive to meet those needs and give each of them the opportunity and encouragement to build on those strengths.
- To promote a positive image of the school by building on existing links and forging new ones between the school, parents, governors and the wider community.
- To encourage and support all those within the school to effectively communicate, whilst making sure everyone understands the importance of listening and valuing the views and beliefs of others.
- To give everyone in the school the right and the ability to understand and to question and set them on the road to selecting their own set of values and beliefs.

GENERAL INFORMATION, GOVERNORS AND SCHOOL STAFF

Pen-y-Fai Church in Wales Voluntary Controlled Primary School,
Heol Eglwys,
Pen-y-Fai,
Bridgend.
CF31 4LX

Tel/Fax: 01656 815930

Our school is administered by:

The Director of Education,
Bridgend County Borough Council,
Civic Offices, Angel Street,
Bridgend,
CF31 4WB

Tel: 01656 643643

Our Diocesan Education Director is:

Rev. Edwin Counsell
Education Office,
9, Heol St. Cattwg,
Pendoylan,
Vale of Glamorgan.
CF71 7UG

Tel: 01446 760195.

School Governors

Chair of Governors is:

Mr. K. Pascoe,

6 Angelton Green,

Pen-y-Fai,

CF31 4LQ

Tel: 01656 723422

Vice-Chair of Governors is:

Mrs. K. Gapper,

7 Ffordd yr Hebog,

Parc Derwen, Coity,

CF35 6DH

Tel: 01656 662591

Governors:

Rev. A. Beer (Foundation Governor)

Mrs. A. Kendall (Foundation Governor)

Mrs P. Owen (Foundation Governor)

Vacancy (Parent Governor)

Mrs. K. Gapper (Parent Governor)

Vacancy (Parent Governor)

Mr. M. Street (Headteacher)

Mrs. J. Fitz-Gerald (Teacher Governor)

Vacancy (Support Staff Governor)

Clerk to Governing Body: Simone Delaney

Mr. M. Bater (LA Governor)

Mrs. V. Trimlett (Foundation Governor)

Cllr. D. Lewis (LA Governor)

Mrs. J. Carter (Community Governor)

Mrs. C. Bryant (Community Governor)

Vacancy (LA Governor)

School Teaching Staff:

Headteacher: Mr. M. Street
Deputy Headteacher: Mr. T. White
Teacher: Mrs. J. Fitz-Gerald
Teacher: Mrs. G. Widdup
Teacher: Mrs. J. Lewis
Teacher: Mrs. K. Thomas
Teacher: Mrs. C. Jones
Teacher: Mrs. B. Turner
Teacher: Mr. R. Hanif
Teacher: Mr. M. Levers

Learning Support Officers: Miss. L. Price
Mrs. V. Ennis
Miss. R. Matthews
Mrs. S. Kay
Miss. A. Morgan
Mrs. C. Jones
Mrs. C. Gates
Mrs. H. Pottinger
Mrs B. Davies

Language Support Teacher: Mrs. J. Fitz-Gerald

Administrative Staff:

Senior Administration Officer: Mrs. M. Powell
Administration Officer: Mrs. L. Deere

Support Staff:

Site Supervisor: Mr. C. Hapgood
Cleaning Staff: Miss. J. Price
Mrs. Z. Hapgood
Mrs. J. Roberts

Supervisory Assistants: Mrs. J. Roberts
Mrs. J. Delve
Mrs. Z. Hapgood
Mrs. H. Baker
Mrs. L. O'Brien
Mrs. L. Hawkes

School Kitchen Staff:

Cook: Mrs. L. Milani-White

Responsibilities

Every teacher has curriculum responsibilities. Mr. M. Street is the Safeguarding/Child Protection Officer. Mrs. J. Fitz-Gerald is our Special Educational Needs Coordinator (SENCO). Mrs. J. Lewis is our Foundation Phase Leader. Mr. T. White is the Deputy Headteacher, assessment coordinator and the KS2 leader. The Headteacher and the Deputy Headteacher have overall responsibility for monitoring and evaluating curriculum practice and policies.

ADMISSION ARRANGEMENTS

Children are admitted to our Nursery Class during the academic year of their fourth birthday. Pre-school visits are organised during the Summer Term. Part-time Nursery places are available from January and April for children who are in the academic year of their third birthday.

Admissions are based on the Local Authority's guidelines. All parents are able to express a preference for the school of their choice. Once the school is oversubscribed, priority will be given to: -

- Children living in the traditional catchment area
- Children with siblings attending the school.

SCHOOL SESSIONS

Morning School Starts:	9:00am
Morning School Ends:	11:55am (Foundation Phase) 12:10pm (Key Stage 2)
Lunchtime:	11:55am - 1:10pm (Foundation Phase) 12:10pm - 1:10pm (KS2)
Afternoon School Starts:	1:10pm
Afternoon School Ends:	3:30pm

Leaving School

Please let us know if you or the person who normally meets your child is unable to collect them and tell us who will be meeting them. We will not allow any child to go with anyone else until we have had your permission.

TERMS AND HOLIDAY DATES FOR THE 2016/2017 ACADEMIC YEAR

Autumn Term 2016

		<u>Half Term Holiday</u>	
Begins	Begins	Ends	Ends
Monday	Monday	Friday	Wednesday
01.09.16	24.10.16	28.10.16	16.12.16

Spring Term 2017

		<u>Half Term Holiday</u>	
Begins	Begins	Ends	Ends
Monday	Monday	Friday	Friday
03.01.17	20.02.17	24.02.17	07.04.17

Summer Term 2017

		<u>Half Term Holiday</u>	
Begins	Begins	Ends	Ends
Monday	Monday	Friday	Friday
24.04.17	29.05.17	02.06.17	21.07.17

Total No of Days

195

- School will be closed on May Day, Monday 1st May 2017.
- School will be closed for five staff training (INSET) days in addition to the periods shown above. Parents will be informed of these dates in due course.

SCHOOL UNIFORM

School uniform is available from: J.M. TEXTILES Telephone: 02920 709688

Or you may ask Mrs. Powell (School Office) for details on how to obtain our uniform which consists of:

- Red sweatshirt with white school logo.
- Red fleece with white school logo.
- White polo shirt with red school logo.
- White shirt.
- Grey jogging bottoms.
- Grey long trousers or shorts.
- 'Wet weather' clothing for outdoor work in Foundation Phase.

LOST PROPERTY

It is important that your child's clothing is clearly marked with their name. A lost property box is situated in the main building entrance and many unclaimed items are placed there. Occasionally we display lost property in the hall. You will be notified through the school newsletter. Any unclaimed clothing is then donated to charity.

SCHOOL MEALS

Meals are served daily in our school hall and are provided by Catering Services, which is part of Bridgend County Borough Council.

We employ four Lunchtime Supervisors and seven Learning Support Officers to supervise our children throughout the lunchtime. The Headteacher or a designated teacher is always on duty at lunchtime and available in school.

You may send a packed lunch for your child and we actively encourage healthy lunch boxes. These include water or juice, a sandwich with a healthy filling, pasta, yoghurt. Fruit, vegetable sticks and cheese - but please, NO SWEETS.

You may be entitled to free school meals and as the criteria changes, please ask Mrs. Powell who will be able to confirm your entitlement.

Meals are payable weekly on a Monday. You may pay with cash or by cheque made out to BCBC and please write your name and address on the back.

We try to make lunchtime an enjoyable part of the day. We expect our children to have been taught good manners when eating and we encourage this at all times. Bad behaviour will not be tolerated and we reserve the right to send your child home at lunchtime if warnings are ignored.

Morning Break

Our children may bring a drink and an item of healthy food (eg. a piece of fruit) to eat during morning break. **Please** no fizzy drinks and **no** sweets. We have our own Fruit Tuck shop where our children may purchase a piece of fruit for 20p.

School Security

Visitors are requested to report to the school office where they will be asked to sign our visitors register and will be issued with a badge for the duration of their stay. The main doors of the school are secured but still allow for safe evacuation in an emergency.

Car Parking

For the safety of our pupils we request that parents avoid parking on or immediately outside school premises, unless disabled. A disabled parking space is provided outside the main school building.

HOME / SCHOOL LINKS

We welcome parents into school and we value your support at all times.

Parents are encouraged to participate in schemes such as Reading Café and Maths Cafe.

Parents as Partners

We need you to support us in educating your child so that between us we can successfully ensure that your child will be happy, motivated and successful.

How you can support your child

- We hold meetings for parents at the beginning of the Autumn Term for you to meet your child's teacher and for example, to learn about specific curriculum topics to be covered during the coming year, expectations to be met, classroom rules etc. Each teacher prepares an information sheet at the beginning of every term to remind parents of topics to be covered in each curriculum area.
- We organise parental consultations in the Autumn and Summer Terms with 'Tray and Display' sessions in the Spring Term. At the parental consultations you can discuss your child's work, the targets that have been set for future learning and share ideas on how you may support your child at home. If you have any concerns regarding your child we would be pleased to discuss these with you. However, we would be grateful if you contacted the school office in the first instance, so that suitable arrangements can be made.
- From time to time we will ask for tasks to be completed at home that will enhance the curriculum. In addition to this, your support and encouragement is vital when your child is given homework.
- We also ask that you support your child's reading either by sharing a book with them, or as they become more fluent, by encouraging them to read independently.
- As your child progresses through our school, homework tasks will become more frequent and will increase in volume. These tasks will be given to support and supplement the work undertaken in the classroom. Parental help and support is invaluable here.
- It is our aim to prepare our children as far as possible for their future learning at Key Stage 3, by developing a positive attitude towards learning and self-discipline. Your encouragement with these tasks will benefit your child's education.

- A Home/School Agreement is shared with parents at the Autumn Term parent consultation. It is hoped that all parents and children will sign this so that we can continue to work in partnership for the benefit of the children in our school.
- Support and positive communication from parents is always welcome. We occasionally offer coffee mornings/special evenings to discuss curriculum and organisational changes, sometimes with specific groups of parents. Parents are encouraged and most welcome to join us for special occasions such as Christmas concerts, school performances, sports day etc.
- Your help is invaluable in supporting the work of our 'Friends' and in providing our school with extra funds. Money raised is used to enhance and supplement the learning resources within the school. Your support of the 'Friends' activities (or school organised activities e.g. Fun Run) enables us to provide our children with a broad and varied curriculum, which encourages and enhances their education.
- Please make sure your child has enough sleep. Lack of sleep equals lack of concentration in school.
- Above all, praise and encourage your child.

EDUCATIONAL VISITS

We believe that children gain important 'first hand' learning experience through educational visits. We aim to organise visits outside school, as well as bringing in visitors to enrich our curriculum.

We need to ask parents to make a contribution towards these visits, as we are unable to fund them from within the school budget. Details of these charges are given in Appendix 1: Statement of Policy - Charging for School Activities

THE SCHOOL AND THE COMMUNITY

It is important that our children are aware of and develop an understanding of our local community and how it impacts on their lives. To enable us to do this we invite members of that community into school to talk to and work with our children.

Such people include:

- Police
- Fire Brigade
- Postman
- School Nurse
- Vicar

ATTENDANCE

In order to help your child understand the importance of their education, your support in ensuring that attendance is regular and punctual is vital. Persistent lateness means your child is missing essential learning experiences.

Children should not arrive in school before 8:50am as there will be no one to receive them. Two members of staff are on duty in our school from 8:50am.

If children are persistently late, letters will be sent home to parents informing them of the fact and a referral made to the Local Authority through our Education Welfare Officer.

Due to stringent regulations regarding attendance of children at school, it is important that you abide by the following regulations:

- All school absences must be explained in writing or by telephone, preferably on the first day of absence, or that absence will be regarded as unauthorised.

ATTENDANCE DATA FOR THE LAST ACADEMIC YEAR

Term	% Authorised Absences	% Unauthorised Absences	% Attendance
Autumn 2015	2.8	0.4	96.8
Spring 2016	5.1	0.1	94.8
Summer 2016	2.9	1.1	96.0

HOLIDAYS TAKEN DURING TERM TIME

Taking a child out of school for a holiday during term time can disrupt the child's education. We ask that this be avoided if at all possible.

Anyone wishing to take a term time holiday should complete a Holiday Form prior to the event. Forms are available from the School Office.

One request of up to 10 days will be considered if the child has over 97% attendance in school, during the previous academic year.

TRANSITION

Home to School

This first transition is probably the most traumatic for both children and parents. It is a time to lay sound foundations and attitudes to school. In order to do this we use a number of strategies:

- Establish links and visits between Foundation Phase Teachers and local nursery/playgroup.
- A first visit to school when parents meet staff and become more familiar with the Foundation Phase (Nursery/Reception) classes and school.
- A second and third visit when the child stays on their own.
- Your child starts the Foundation Phase.

Class to Class

At the end of the Summer Term the children from all classes will meet their new teacher on a 'class' visit.

Primary to Comprehensive School

During the Summer Term our Year 6 children will be involved in a series of visits to their preferred comprehensive school. They will spend time with their new teachers in our school and in their new school.

SAFETY IN OUR SCHOOL

To safeguard your child's safety, all members of staff have undertaken an emergency aid course. These courses are regularly updated.

Parental support in ensuring **all** our children are kept safe is vital. Therefore, it is necessary to note the following regulations:

1. No car is permitted to be driven onto the school premises when presenting or collecting your child.
2. Entrance to the school is by admission and notification of the school office or Headteacher in the school office. No one should enter through any other door while the school is in session without permission from a member of staff.
3. No dogs are allowed on the school premises. The health and safety of our children is very important and dogs fouling the grounds would provide an unnecessary danger.
4. In order to ensure your child's safety while taking part in physical activities, it is essential that all jewellery is removed. Children are **not** permitted to wear earrings, rings, or watches while doing P.E. **Please note** that only stud earrings, watches and a signet type ring are permitted. **No** other jewellery is permitted in school in the interest of the safety of all children.
5. If your child has long hair, this should be tied back in school. During the school day your child may be involved in P.E., science or technology tasks where loose hair falling forward may be hazardous. Your support in this matter would help your child understand the importance of safety in many varied situations.
6. The administration of medicine: If it is necessary for your child to receive medication during the school day then a medication consent form **must** be completed. No medication will be administered unless this form is completed.
7. No Smoking Policy: We have a no-smoking policy in school for health and social reasons. Therefore, smoking by any person, at any time, on the school premises is prohibited.

8. Two members of staff will be on duty from 8.50am (ie. 10 minutes before the start of the school day). If it is raining, your children may sit in our school hall from 8.50am. We request that all parents, carers and visitor go to the main office to ask for assistance and do not enter the school building through any other door. Children should not arrive at school before 8.50am. Parents/carers are kindly requested to leave the school premises no later than 9 am when the bell is rung so that our children can walk to class safely.
9. Breakfast Club: Parents that would like their child to attend Breakfast Club must complete all necessary documentation prior to their child attending. More information can be obtained from our school office.

CURRICULUM

We aim to have happy, motivated and successful children who progress through the curriculum by careful planning and cooperation between staff. In order to create a high achieving learning environment, teachers and support staff are encouraged to take responsibility for their personal and professional development within the limitations of the school's resources.

Children in the Foundation Phase follow the Seven Areas of Learning and the new Literacy and Numeracy Framework. Our children follow a programme designed to meet an appropriate curriculum for 3 to 7 year olds that supports the development of children and their skills as specified by the Welsh Government.

From Year 3 to Year 6 our children follow the Skills Framework and the new Literacy and Numeracy Framework. Every effort is made to match the level of work to the child and to provide appropriate challenge and support.

Classes and Groups

Each class in our school is of mixed ability and within that class the teacher will use a variety of grouping methods depending on what is to be taught. The teacher might use ability groups, friendship groups, partners, small groups or whole class groups.

Our classes are single age. If it is necessary to have a mixed age class, the mix of children is decided using the NFER English Test.

Teaching Methods

We employ a variety of teaching methods depending on what is to be taught. For example, in reading we use 'phonics' and 'look and say' to help our children learn the skills of reading. In science for example, we use investigations so that the children are challenged to find out for themselves. We aim to encourage every child to develop in the way that suits them best.

Special Educational Needs

We are aware that all our children are individual and learn in their own ways. We plan our teaching so that children learn at levels appropriate to them. However, those children who are having difficulty in their learning may require extra support. We aim to consult parents before children are placed on the Special Needs Register. Support may take place individually or in small groups and will be targeted to help your child. This applies to more able children who will need more challenging activities to reach their full potential. Most children fit into the normal differentiated activities that are offered by the teacher.

Sex Education

The Governing Body is responsible for deciding the school's policy on sex education. At Key Stage 2, some aspects of sex education may be taught discretely as Personal, Health and Social Education. Parents and carers are always notified in writing and their permission is sought for our Year 6 children to participate in a 'Growing Up' talk given by our school nurse, usually in the Summer Term. You may refuse permission for your child to attend the talk.

Equal Opportunities

We endeavour to provide a broad and balanced curriculum for all our children regardless of gender, race or religion. We encourage our children to appreciate the differences in others by providing an environment that is free of prejudice.

Pupils with Disabilities

We believe it is the right of all pupils to receive the best education the school can provide and welcome all applications to join the school whatever background or disability a child may have. Details of steps taken to prevent pupils with disabilities from being treated less favourably than other pupils are detailed in our Equal Opportunities Policy.

As far as possible we aim to give access to pupils with physical disabilities. We have 2 lifts in school to help with access to all areas.

L.A.C

Pen-y-Fai Church in Wales Primary School is committed to ensuring the safety and well-being of all children in Local Authority Care and support Section 52 of the Children Act 2004.

The designated person for Looked After Children is Mrs C Bach, Head Teacher.

Religious Education and Collective Worship

We are a Voluntary Controlled Church in Wales School where it has been agreed that Religious Education will have a definite place in the curriculum. If parents have concerns about this, they should discuss them with the Headteacher before their child is admitted. However, parents have the right to withdraw their children from Religious Education and Collective Worship.

In our school, Religious Education, which includes worship, is in accordance with the teaching and practice of the Church in Wales and is expressed through the appropriate Diocesan Church in Wales syllabus and the Book of Common Prayer.

Our school aims to provide an education, which is Christian in principle and practice and in accordance with the rites, ceremonies and doctrines of the Church in Wales. Children and staff participate in daily worship.

Welsh

We are an English medium school and Welsh is taught as a second language with incidental Welsh being used as appropriate throughout all areas of the curriculum. The children follow a Scheme of Work designed to meet the National Curriculum and the needs of the children.

Curriculum Cymraeg is promoted as a Key Skill in year groups and in all areas of the curriculum. We will develop an understanding of what it is to be Welsh and celebrate this 'Welshness'.

Bilingualism

At our school bilingualism is continually promoted. Children take an active role in completing a range of activities. Bilingual assemblies are held on a weekly basis. We hold an annual Eisteddfod. We participate in an annual Gymanfa Ganu with our Cluster schools.

Classes where Welsh is taught as a 2 nd language	8 classes	216 pupils
Welsh language spoken as 1 st language at home	0 pupils	

Sport

The school aims to encourage as many children as possible to participate in and enjoy all the sports the school has to offer. We cater for games, dance and gymnastics at Foundation Phase and Key Stage 2, and swimming and athletics at Key Stage 2 only. There are after school clubs for netball, football cricket, rounders and dance, depending on the season. We also employ a PE specialist for 2 days a week.

CURRICULUM ARRANGEMENTS

Foundation Phase:

The Curriculum for the Foundation Phase is based on the seven areas of learning-

Language, Literacy and Communication Skills

Mathematical Development

Welsh Language Development

Knowledge and Understanding of the World

Personal and Social Development, Well-Being and Cultural Diversity

Creative Development

Physical Development.

During the first term, your child will be given a profile assessment. It is against this assessment that we will be able to judge progress made in our school. At the end of the Reception class you will receive a written report and be invited in to discuss your child's progress. You may, of course, make an appointment to speak to the teacher at any time.

The Seven Areas of Learning have been identified by WG to describe an appropriate curriculum for 3 to 7 year olds that supports the development of children and their skills. The areas complement each other and work together to provide a cross-curricular approach to form a practical relevant curriculum. Emphasis is placed on developing children's skills across the Areas of Learning, to provide a suitable and integrated approach for young children's learning. Foundation Phase children will also be taught according to the Literacy and Numeracy Framework with Year 2 Children completing Literacy and Numeracy tests set by Welsh Government.

-

At the end of every year of the Foundation Phase you will receive a full written report about your child's progress. At the end Year 2, your child will be given a level of attainment against the Foundation Phase Outcomes and this will be based on teacher assessment.

Key Stage 2

Key Stage 2 begins in Year 3 and continues to Year 6. Our children continue to study core and foundation subjects through the Skills Framework using themes. Key Stage 2 children will also be taught according to the Literacy and Numeracy Framework with all children completing Literacy and Numeracy tests set by Welsh Government.

Teacher assessment provides a rounded picture of your child's progress throughout their time in Key Stage 2. Target setting for our children from the time they enter our school allows us to predict the overall expected level at the end of Year 6.

At the end of Years 3, 4, 5 and 6 you will receive a written report about your child's progress.

You may view our schemes of work and policies in school by making an appointment with the Headteacher.

ANNUAL PERFORMANCE DATA FOR 2015 - 2016

Foundation Phase Pupils FPO5+

Foundation Phase Outcome 5 or above (FPO5 is average attainment)

	LLC%	MD%	P&SD%
Pen-y-Fai	96.2	96.2	96.2
LA	88.6	89.5	94.3
WAG Family	92.5	94.4	98.9
Wales	88.0	89.9	94.5

Foundation Phase Pupils FPO6+

(Foundation Phase Outcome 6 or above is considered above average attainment)

	LLC%	MD%	P&SD%
Pen-y-Fai	46.2	50	61.5
LA	37.7	37.9	52.7
WAG Family	47.9	44.9	71.5
Wales	36.2	36.4	58.9

Foundation Phase Outcome Indicator

Percentage of pupils attaining FPO 5+ in all 3 subjects

	FPO5+
Pen-y-Fai	96.2
LA	87.1
WAG Family	92.5
Wales	87.0

Key Stage 2 Pupils

Level 4 or above (Level 4 is average attainment)

	English%	Mathematics%	Science%	
Pen-y-Fai	93.1	100	100	
LA	89.7	90.2	91.5	
WAG Family	95.7	96.5	98.0	
Wales	90.3	91.0	91.7	

Key Stage 2 Pupils Level 5+

(Level 5 is considered above average attainment)

	English%	Mathematics%	Science%	
Pen-y-Fai	44.8	48.3	44.8	
LA	39.9	42.4	38.7	
WAG Family	58.8	54.5	57.6	
Wales	42.0	43.2	42.5	

Key Stage 2 Core Subject Indicator

Percentage of pupils attaining Level 4 in all 3 subjects

	Level 4+
Pen-y-Fai	93.1
LA	87.9
WAG Family	94.5
Wales	88.6

EXTRA CURRICULAR ACTIVITIES

The school runs after school clubs for netball, football, cricket, cookery, dance, minecraft, foreign languages, drama, film and art. We organise matches for football and netball against other schools when possible (on a Friday afternoon) and we enter sports competitions. Our Key Stage 2 children also have swimming lessons at a Bridgend Swimming Pool.

We have a very enjoyable and successful ECO club that tackles 'Green' issues. The children are given the opportunity to participate in the 'Young Investigators' (organised as a Science Club after school) programmes of the British Association of Young Scientists (BAYS).

Some of our children choose to receive tuition in playing the violin and/or cello during school time, funded through our school budget. Many of our children choose to receive tuition in playing guitar, piano, flute and/or saxophone from Cardiff and the Vale Music Service. This tuition also takes place during school time and is paid for by parents/carers.

Further information regarding these activities is issued in the Autumn Term and Spring Term. If you wish your child to attend one of the activities available, a written consent form will be required.

It is the responsibility of the parents of children taking part in extra-curricular activities to ensure that suitable arrangements are made for their children in case any activity is cancelled, unavoidably, at short notice. Children who regularly attend the clubs must inform the teacher responsible if they are unable to attend for any reason.

Healthy Schools

We have achieved our Phase 5 Healthy School Award. Our School Council helps to organise our Healthy School activities.

Eco Schools

We have achieved our Platinum Green Flag award. Our School Council is supported with Eco activities by our Eco Warriors, Junior Road Safety Officers and Fairtrade Group.

SCHOOL DISCIPLINE

We aim to create a school community where children can learn and teachers can teach in a happy, supportive and well organised environment.

Discipline is of great importance in order to sustain a good learning environment. It is important for us to be made aware of all types of behaviour - especially any behaviour that has an adverse effect on another child. This type of behaviour will not be tolerated and we will initiate steps to eliminate it. We will inform parents of action taken.

We expect your support if we think your child's behaviour is a cause for concern and we will need to work together to help your child overcome their difficulties. We will endeavour at all times to promote tolerance and understanding between individuals within our community.

School Golden Rules

- Do listen to others. Don't interrupt.
- Do work hard. Don't waste time.
- Do be kind and gentle. Don't hurt others - hands off!
- Do be honest. Don't cover up the truth.
- Do be polite and helpful. Don't hurt people's feelings.
- Do look after other people's property. Don't waste or damage things.

COMPLAINTS PROCEDURE

We work hard to maintain good relationships with parents and the community. These are based on mutual respect and a willingness to listen. Any complaints or concerns should be referred to the Headteacher in the first instance. Complaints can be made directly to the LA, who will then follow their appropriate procedure to resolve the issue

Copies of the LA.'s complaints procedure are available from the L.A. or for viewing in school. A copy of the school complaints procedure is available from the school office.

FINAL THOUGHT

Selecting the right school is a very important decision and we understand that you must choose the school that best suits your child. In order to make this choice, we always recommend that parents/carers should visit our school as well as reading this prospectus.

If you feel that our school is the right place, we will be pleased to welcome your child and you into our school community.

PEN-Y-FAI CHURCH IN WALES PRIMARY SCHOOL

Appendix 1: Statement of Policy - Charging for School Activities

At Pen-y-Fai Church in Wales Primary School all activities offered wholly or mainly during normal teaching time are available to every child, regardless of their parents' ability and willingness to help meet the cost. No charge will be made for the cost of teaching materials, books or other equipment except in the case of loss or damage for which the child is responsible.

Our school retains the discretionary right to charge for optional extras, such as percussion tuition except when specifically required in the syllabus or to fulfil statutory duties relating to the National Curriculum.

The school also reserves the right to invite voluntary contributions in support of providing any activity organised by the school, whether during or outside school hours. Where an activity is dependent on a sufficient level of voluntary contributions being forthcoming, the school has the right to cancel the activity, if insufficient support is received.

The school will make a charge to cover the actual cost of board and lodging, transport costs etc. in respect of residential activities occurring wholly or mainly in school hours.

The school retains the right to request parents to pay for the cost of damage or loss caused by their child.

The school may make a charge to cover the cost of entering a pupil for a public examination not prescribed in regulations.

This policy has been discussed and agreed by staff and the Governing Body. The implementation and effectiveness of this policy is monitored by the Headteacher. The policy is subject to regular review by the Governing Body.

PEN-Y-FAI CHURCH IN WALES PRIMARY SCHOOL

Appendix 2: Home / School Agreement

Pupil's Name:	Date of Birth:
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<p>The Parents/Carers...</p> <p>I/We will try to:-</p> <ul style="list-style-type: none"><input type="checkbox"/> see that my child goes to school regularly, on time, properly equipped & suitably dressed in accordance with the guidelines laid out in the School Prospectus<input type="checkbox"/> support the school policies & guidelines regarding behaviour and discipline<input type="checkbox"/> support my child in homework, especially in regular reading practice and other home tasks<input type="checkbox"/> provide the school with accurate emergency contact telephone numbers, medical details & any other relevant information that the school might need <p>Signed.....Parent(s)Carer(s) Date.....</p> <p>I/We:-</p> <ul style="list-style-type: none"><input type="checkbox"/> accept the teaching of the Church in Wales religious education syllabus in line with the Diocesan policy <p>Signed.....Parent(s)Carer(s) Date.....</p> <p>The School....</p> <p>We will make every effort to:</p> <ul style="list-style-type: none"><input type="checkbox"/> contact parents if there is a recurring problem with a pupil' work, behaviour, attendance, punctuality, school clothes or items brought to school<input type="checkbox"/> provide a broad, balanced curriculum which is relevant to your child's needs<input type="checkbox"/> set homework according to curriculum requirements<input type="checkbox"/> care for your child's safety & happiness ensuring that he/she feels a valued member of the school community<input type="checkbox"/> keep you informed about general school matters (e.g. newsletters) & about your child's individual progress (e.g. Parents' Evenings & Annual Reports)<input type="checkbox"/> achieve high standards of work & behaviour through building good relationships and developing self discipline amongst all our pupils <p>Signed.....Head teacher Date.....</p> <p>The Pupil...</p> <p>I will try to:-</p> <ul style="list-style-type: none"><input type="checkbox"/> attend school regularly and arrive on time<input type="checkbox"/> bring all the equipment I need every day<input type="checkbox"/> wear the school uniform and be tidy in appearance<input type="checkbox"/> do all my schoolwork & homework as well as I can<input type="checkbox"/> be courteous and respectful to all school staff & visitors<input type="checkbox"/> be kind & caring to all other pupils and respect their property<input type="checkbox"/> keep our school clean, tidy & free from litter <p>Signed.....Pupil Date.....</p>	
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